

APPENDIX 2**Recommendation Tracking**

The monitoring of progress with the acceptance and implementation of recommendations enables the Committee to ensure that desired actions are carried out and to assess the impact of its work on policy development and service provision. Where necessary it also provides an opportunity to recall items where a recommendation has been accepted but the Committee is not satisfied with the speed or manner of implementation, thus enhancing accountability. It also enables the number of formal update reports submitted to the Committee to be kept to a minimum, thereby freeing up Members time for other reviews.

The schedule below sets out progress in respect of those substantive recommendations arising from this Committee.

Meeting Date	Item	Recommendation	Lead Responsibility	Progress	Outcome (full or partial implementation, reasons for non implementation, influence on policy development or service provision)
7 September 2010	Parks and Open Spaces Strategy	Strategy be established to develop and manage the relationship with schools in respect of parks and open spaces, including an implementation plan and timelines	Ullash Karia		Progress report presented to Committee in February 2011. Strategy to be developed.
7 September 2010	Transport Plan	Residents groups be directly consulted on the proposals contained within the Implementation Plan	Nick Boyle	Completed	Residents groups directly consulted
9 November 2010	Crime & Disorder Reduction Partnership	1. the Police be requested to invite ward Members to Safer Neighbourhood Panels and supply details of meetings dates 2. the CDRP give more publicity to its innovative community safety work to widen access to information and	Met Police Borough Commander Dave Page	In progress Completed	Borough Commander has asked all the SNT sergeants to invite councillors. Does not appear to have been implemented as yet. Further communication with Police required Positive comms strategy with H&F

		reassure the public 3. an informal session of the Committee be convened to receive testimony from offenders in receipt of interventions	Gary Marson	Completed	News regarding work done by CDRP. Included in Crime Summit workshops on 5.3.11 Held on 31 st January. Outcomes reported to ERSSC.
11 January 2011	Winter Service Arrangements	1. efforts be made to clarify the legal position regarding liability for injuries caused as a result of private snow clearance and communicate this to the public 2 the review of severe weather policy and practice be reported to the Committee for comment	Graeme Swinburne Graeme Swinburne	Completed	Media and Communications has reiterated messages encouraging residents to clear snow near their property. As long as this is carried out sensibly the risk of claim is very low. A review of this winters service will be carried out during the summer
11 January 2011	School Travel Plans	the Council continue to vigorously promote active modes of travel to school	Nick Boyle	Ongoing	The draft transport plan for Hammersmith & Fulham contains a local target to increase the percentage of trips made by cycle and on foot on the school run from 42% to 49% in 2014 and to 70% by 2031.
16 February 2011	Litter Bin Review	1. A procurement exercise be undertaken to introduce standard bins i) inside town centres and ii) in all other areas 2. Where appropriate future bins have cigarette stubber plates and, where there is side access, slam locks 3. The waste collection contractor	Dave Newman Dave Newman Dave Newman	Ongoing Ongoing Ongoing	In order to make the best use of funds available, discussions have taken place with suppliers regarding the supply of some new bins and the refurbishment of others, all to be equipped, as necessary, with slam locks and stubber plates. Various aspects of the Waste Contract

		replace a small number of damaged bins annually			are currently being reviewed by the senior management team within RSD.
5 April 2011	Offender Management – Report of the Committee	<p>1. The probation services, HM Prison Service and the benefits agencies work together to ensure all offenders coming out of prison are given the opportunity of support from the probation service to help process benefits applications in advance of their release.</p> <p>2. the probation service should liaise with the H&F Volunteer Centre to identify projects for the Community Payback scheme and to consult voluntary sector organisations on possible projects, including an event to bring voluntary sector and statutory partners together.</p> <p>3 the probation service should consult ward councillors and local organisations on possible projects in local neighbourhoods.</p>	<p>London Probation Service</p> <p>London Probation Service</p> <p>London Probation Service</p>	<p>Completed</p> <p>In progress</p> <p>In progress</p>	<p>New Pathways established to enable applications to be processed prior to release from prison</p> <p>Although the Probation Service is committed to following this through, and attempts have been made to arrange meetings with the Community and Voluntary Sector Association and the 16 Safer Neighbourhood Panels, logistical obstacles have hindered progress to date. Further presentation by the Probation Service due to be delivered to the Committee’s meeting in January 2012.</p>
6 September 2011	Traffic Calming Policy Review – Carriageway Resurfacing	1. Consultations on removal of existing traffic calming measures during technical appraisals prior to planned maintenance should continue to only be undertaken on roads outside 20mph zones where the characteristics of the street allow for the possibility of removal.	Nick Boyle		The work instruction for planned carriageway maintenance (which is managed under the highways BSI quality registration) is currently being re-written to reflect the current (and continued) approach, as per the recommendation) and will be incorporated into the quality

		<p>2. speed cushions should only be removed in 20mph zones as part of a zone or neighbourhood review, and not during planned maintenance.</p> <p>3. Parking bay cushions should be maintained during planned maintenance technical reviews only where parking stress is low.</p> <p>4. Consultation with residents on the retention of traffic calming features during planned maintenance technical reviews should be restricted to the street in question.</p> <p>5. Consultation, when undertaken, should offer the option of alternative traffic calming features as well as straight retention or removal of humps.</p> <p>6. The term traffic calming should continue to be applied</p>			management system by the start of the new financial year.
8 November 2011		<p>1. footways outside all Sheltered Housing schemes be considered for prioritised gritting.</p> <p>2. Members submit specific recommendations for footway and carriageway gritting prioritisation to Officers for consideration, with</p>	<p>Ian Hawthorn</p> <p>Members</p>	<p>Completed</p> <p>Completed</p>	

		<p>particular reference to locations with large concentrations of elderly people</p> <p>3. The press office be requested to promote and encourage residents to 'self help' the gritting of local footpaths in accordance with government guidance in advance of the Council's own gritting operations.</p>	<p>Ian Hawthorn/Simon Jones</p>	<p>Completed</p>	<p>The Council has provided information on the website and has also published the Governments advice about self help. An article has been printed in the Chronicle and was also included in our Your Magazines just before Christmas and in an e-newsletter.</p>
<p>11 April 2012</p>	<p>Theft from Young People – Borough Youth Forum Report</p>	<p>the Head of Community Safety and Operations be recommended to consider the adequacy of the CCTV coverage in the identified theft hotspot areas.</p>	<p>Claire Rai</p>	<p>Completed</p>	<p>'Hot spot' locations reviewed. All but one have adequate fixed CCTV coverage. At the remaining site Neighbourhood Warden mobile CCTV vehicles are deployed to capture intelligence and deter potential offenders when crime reports increase. The vehicles were used at the beginning of the school term to deter school boy robberies.</p>